

**United States Department of Agriculture  
ACCESSING IRI PROPRIETARY DATA  
Non-Disclosure and Project Agreement**

Providers of proprietary data retain the ownership, including the title and all applicable rights to patents and copyrights. This means that:

1. USDA has the right to use the data and information indefinitely.
2. USDA can only share the data (provide access) with external collaborators on USDA-sponsored research projects and must sign a Third-Party Agreement with the purveyors.
3. USDA must maintain security of the data to avoid inadvertent disclosure of the data. <sup>1</sup>

**User Responsibilities:**

1. Submit a copy of this form, signed by you and your supervisor.
2. Data will only be used for the project described below.
3. Access to data will be limited to two years from the date this agreement is signed. Extension requests must be made before agreement expires.
4. All analyses must be conducted on USDA computers. The data must remain within USDA, either on the user's PC or in their secure storage area on ERS/FED's designated server space, NORC Data Enclave, or ADRF. Teleworkers may access the data from home using ERS-approved remote access software. However, they cannot copy the data to their home PC. All analysis must take place on servers or PCs within USDA space.
5. Data will NOT be transferred to portable devices and computers.
6. The data are classified as Level 2 (Sensitive), following the Economic Research Service Data Security Policy. This policy states that Level 2 data "contain financial information or other sensitive information for individual operators, businesses, households, individuals, or entities that could be matched against an external data source to reveal confidential information or data to which disclosure limitation methodology should be applied." According to this policy, only analytical results may be released. Analytical results may include summary statistics, econometric estimates, and economic analysis. Raw data, and any other data specifically identifying individual economic entities, may not be published, released, or shared. Moreover, summary data may not be published in cases where there are insufficient observations to avoid disclosure of firm identity. If in doubt, please contact Mark Denbaly ([mark.denbaly@usda.gov](mailto:mark.denbaly@usda.gov)) or David Dudgeon ([david.dudgeon@usda.gov](mailto:david.dudgeon@usda.gov)) .
7. All output to be made available for public release (i.e., for audiences who have not signed a non-disclosure agreement must first be submitted to IRI for their review. This is in addition to the disclosure review that happens on the NORC Data Enclave or ADRF. Contact David Dudgeon ([david.dudgeon@usda.gov](mailto:david.dudgeon@usda.gov)) or Patrick McLaughlin ([patrick.mclaughlin@usda.gov](mailto:patrick.mclaughlin@usda.gov)) to start the review. Please expect the review to take two weeks to be completed.

**Project Title, Objective, and Brief Description:**

<sup>1</sup>Non-USDA users are responsible for security and confidentiality of the data as prescribed in Third Party Agreements.

**Data Requested:**

**Household**

- National Consumer Panel/Household Panel Demographic Data
- Trip – National Consumer Panel/Household Panel Trip Transaction Data
- MedProfiler Survey covering a variety of individual issues including health opinions, health concerns, medical conditions, diet types, allergies, and lifestyles

**Point-of-Sale Data**

- POS RMA Level
- POS Private Label
- POS Store Level
- Random Weight RMA Level
- Random Weight Store Level

**Product/Store Dictionary/Attributes**

- Product Dictionary IRI
- Random Weight Dictionary
- Store Dictionary

**Other**

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The user below agrees to meet the specified responsibilities above. The user's supervisor acknowledges these responsibilities and approves of the project specified above.

**User**

Name:	Email:
Agency:	Division:
Signature:	Date:

**Supervisor**

Name:	Email:
Signature:	Date: